

Rebecca Greengold

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U.S. Citizen

Federal Employment History:

Pay Plan: (insert) / Series/Grade: (insert)
Month/Year to Month/Year

EDUCATION

William & Mary, Williamsburg, VA

May 2022

Bachelor of Arts in History, High Honors

Relevant Coursework: Nonprofit Organization, Topics in Civil Rights, History & Statecraft: Great Power Diplomacy, 1648-1949, Race, Class, and Gender in British Empire, Antebellum America

- 141 credit hours, 3.63 GPA
- Accomplishments & Awards: James Monroe Scholarship, Tyler Award for a Rising Senior, Tyler Summer Research Grant, Phi Alpha Theta Honor Society, Peggy Grant Scholarship
- Capstone Seminar: The negotiation of race, gender, class, and nationalism in Antebellum songster books, 1830-1860.

RELATED EXPERIENCE

Office of Community Engagement

William & Mary

262 Richmond Road

Williamsburg, VA 23187

Supervisor: Elizabeth Miller, (757) 221-4000 (May contact)

Dates: 08/2021 - Present

Salary: \$12/hr

Hours per week: 30

Position: Student Intern

Key Skills: Student Management, Record-Keeping, Ensuring Compliance and Background Checks, Event Organizing, Communication, Collaboration, Google Applications including Google Drive and Google Docs, Microsoft Office, Canva, Taking Minutes, Dialogue Facilitation, Instruction, Mentorship, Advising, Public Relations, Community Relations.

Responsibilities: Developed and assessed internships and fund-raising projects. Managed community service logistics. Communicated with Advisory Board. Supervised, trained and advised student leaders. Ensured that students fulfilled academic requirements. Maintained and built community service partnerships. Supported faculty and student programming. Coordinated Alumni Board and alumni outreach initiatives. Assisted the Director and Associate Directory on special projects. Oversaw Social Justice Film Series and sustainability initiatives.

Selected Accomplishments:

- Coordinated new community service initiatives and matched undergraduates with long-term partnerships.
- Created a guide for future staff that included contacts, recordings, training schedules, and other pertinent information.
- Created a record keeping system on Google Drive.

The Lemon Project: A Journey of Reconciliation

James Blair Hall, Room 359, William & Mary

250 James Blair Drive

Dates: 08/2020 – 06/2021

Salary: \$15/hr

Hours per week: 10-30

Williamsburg, Virginia, 23815

Position: Student Intern

Supervisor: Jody Allen, (757) 221-1200 (May Contact)

Key Skills: Website Building and Management, Student Management, Conference Management, Metadata Creation and Management, Communication, Collaboration, Exhibit-Building, Microsoft Office, Google Applications including Google Drive and Google Docs, Canva, Gmail, Sound and Presentation Technology, Community Relations, Public Relations, Omeka, Publicity, Public Speaking, Curriculum Development.

Responsibilities: Organized and kept minutes from all Lemon Project committee meetings. Communicated with community partners and organizations on behalf of the Lemon Project. Assisted and supported the Executive Director in the creation, management and facilitation of the Lemon Project Symposia. Provided technical assistance at Lemon Project events. Represented the Lemon Project at public speaking engagements including public libraries, classrooms, conferences, academic councils, and executive boards. Built online archive on slavery and segregation in the Tidewater region. Collected, uploaded and assigned metadata to historic and contemporary sources. Designed flyers and other advertising materials for symposia, speaker series, and other events.

Selected Accomplishments:

- Built Lemon Project online archive (lemonlab.wm.edu) and established metadata conventions
- Contacted classroom instructors to recruit volunteers
- Increased volunteer numbers by 150% over 18 months in the position.

Additional Experience

William & Mary, Williamsburg, VA, 23185. Supervisor may be contacted. Supervisor: Charles McGovern, (757) 221-1296. Hours Per Week: 10-15. Salary: 17,550/yrly.

American Studies Teaching Assistant (August 10, 2019-May 9, 2020)

Key Skills: Communication, Collaboration, Grading and Grade-keeping, Record-keeping, Note-taking, Google Applications including Google Drive and Google Docs, Zoom, Mentorship, Lecturing, Teaching.

Responsibilities: Coordinated Zoom meetings. Maintained records. Administered tests and quizzes. Kept meeting minutes. Graded assignments. Facilitated discussion sections. Lectured.

William & Mary, Williamsburg, VA, 23185. Supervisor may be contacted. Supervisor: Charles McGovern, (757) 221-1296. Hours Per Week: 15-20. Salary: 17,100/yrly.

American Studies Teaching Fellow (August 10, 2018-May 9, 2019)

Key Skills: Record-keeping, Note-taking, Communication, Collaboration Google Applications including Google Drive and Google Docs, Grading and Grade-keeping, Mentorship, Lecturing, Teaching.

Responsibilities: Built curriculum. Taught as primary instructor. Facilitated personalized final projects such as podcasts and live radio interviews.

William & Mary, Williamsburg, VA, 23185. Supervisor may be contacted. Supervisor: Nasha Lewis, (757) 221-3598. Hours Per Week: 40+. Salary: \$3000/wk.

Keio Cross-Cultural Collaboration Program, Instructor (August 3, 2017-August 18, 2017)

Key Skills: Coordinating logistics, Record-keeping, Grading and Grade-Keeping, Communication, Collaboration, Google Applications including Google Drive and Google Docs.

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Responsibilities: Coordinated logistics for external programming. Taught Japanese students about American culture. Lectured and lead discussions. Graded journals and group projects. Promoted English-language learning. Mentored and supervised Peer Assistants. Accompanied students in Washington, D.C.

William & Mary, Williamsburg, Virginia, 23185. Supervisors may be contacted. Supervisors: Eugene Tracy, (757) 221-3527 and Carey Bagdassarian (757) 221-2556. Hours Per Week: 10-20. Salary: \$16,575/yrly.

Interdisciplinary Teaching Assistant (August 10, 2017-May 9, 2018)

Key Skills: Communication, Collaboration, Grading and Grade-keeping, Record-keeping, Note-taking, Google Applications including Google Drive and Google Docs, Mentorship, Lecturing, Teaching.

Responsibilities: Assisted lecturers in maintaining records. Administered tests and quizzes. Kept meeting minutes. Graded assignments. Facilitated discussion sections. Lectured. Hosted visiting speakers.

University of Michigan, Ann Arbor, Michigan, 48109. Supervisors may be contacted. Supervisors: June Howard, (734) 763-5957 and Sigrid Cordell, (734) 764-9537. Hours Per Week: 5-10. Salary: \$15/hr.

Research Assistant to the MBox Digital Humanities Initiative (May 1, 2013-May 1, 2015)

Key Skills: Box, Coding Documents for Metadata, Editing and Reviewing, Note-Taking, Communication, Collaboration, Google Applications including Google Drive and Google Docs.

Responsibilities: Created metadata standards. Assigned metadata to nineteenth century magazine to make it searchable. Took notes at staff meetings. Coded documents. Reviewed and edited colleagues' work.

REFERENCES

Jody Lynn Allen, Assistant Professor of History, Executive Director of the Lemon Project

William & Mary, (757) 221-1200, jlalle@wm.edu

Type (Professional)

Charles McGovern, Associate Professor of American Studies and History

William & Mary, (757) 221-1296, cfmcco@wm.edu

Type (Professional, Academic)

Hannah Rosen, Director of Graduate Studies in American Studies, Associate Professor of History and American Studies

William & Mary, (757) 221-1347, hrosen@wm.edu

Type (Academic)

ADDITIONAL LANGUAGES

Spanish: Spoken (intermediate), Written (intermediate), Read (advanced)

Italian: Spoken (intermediate), Written (intermediate), Read (high-intermediate)

Leadership and Service

Equality Lab at William & Mary – Fellow (2015-present)
HASTAC Scholars – Fellow (2016-2018)
American Studies Graduate Student Association – President (2016)
American Studies Student Association – Co-President (2014-2015)

PUBLICATIONS & PRESENTATIONS

Greengold, Rebecca. "Lemonlab: The Ethics of Digitizing Black History at William & Mary," *American Studies Association National Conference*. 2017

Greengold, Rebecca. "How Big Data Can Support Little Data: The Digital Humanities at William & Mary," *Digital Archives in the Commonwealth Summit, University of Virginia*. 2017

Greengold, Rebecca. "Lemonlab: The Ethics of Digitizing Black History at William & Mary," *Race, Memory and the Digital Humanities Conference*. 2017

Greengold, Rebecca. "The Lemon Project, A Journey of Reconciliation," *Omohundro Executive Board and Academic Council Meeting*. 2016

"I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith." [August, 31, 2020]